



# SHARJAH INDIAN SCHOOL

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## OUR VISION

Educate Enlighten Empower

### Check List of the Documents Submitted (2018-2019)

(to be filled in by Parents)

Name of Student: \_\_\_\_\_ Reg. No. \_\_\_\_\_ Receipt No. \_\_\_\_\_

Class to which admission is sought: \_\_\_\_\_ Sex: Male / Female

#### FOR OFFICE USE ONLY

Sl. No.	Documents	Yes	No
01.	Passport Photocopies of the student with Valid Visa (Original + 2 Copies).		
02.	Birth Certificate only for Grade I (1 Copy).		
03.	School Leaving Certificate / Transfer Certificate (duly attested).		
04.	Duly attested Progress Report Card / Mark Sheet (Original + 1 copy).		
05.	Passport Size Photographs (4 Nos.) – Registration no. to be written on the back side of the photograph.		
06.	Conduct Certificate (for Grade IX & XI only).		
07.	Emirates ID of the student (Original + 2 Copies).		
08.	Father's Passport copy with valid visa page and Emirates ID copy.		
09.	Mother's Passport copy with valid visa page and Emirates ID copy.		
10.	All pages of the copies are required to be self-attested by the parent.		
11.	Bona fide certificate / ID card from the present school.		

#### Note:

- Original Passport and Emirates ID of the student will be returned after verification on the day of admission.
- The documents should be numbered, arranged and submitted as per the above order.

#### Checked the above mentioned documents.

Remaining Documents to be submitted:

S. No. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Checked by: Name: \_\_\_\_\_ Staff ID: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Declaration by Parent

The documents not submitted along with the Application Form (attested Transfer Certificate and attested Mark Sheet of Final Examination only) will be submitted within one month / immediately after the declaration of Final Examination Result. All the copies of the documents are to be self-attested by the parent.

Date: \_\_\_\_\_ Name & Signature of Parent: \_\_\_\_\_