



# SHARJAH INDIAN SCHOOL

Tel: 06.5670560 Fax: 06.5672914(Girls Wing)

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P.O. Box – 2324, Sharjah

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## OUR VISION

Educate Enlighten Empower

Date: 11<sup>th</sup> March 2018

### Walk-in Interview Notification for Teachers

Greetings from Indian Association Sharjah & Sharjah Indian School...

With reference to our recent job posting on [www.sissharjah.com](http://www.sissharjah.com) for vacancies, we are pleased to inform the details of the walk-in interview for Teachers scheduled **on Saturday, 17<sup>th</sup> March 2018 (Reporting Time: 9:00 AM) at Sharjah Indian School.**

The selection process comprises of four phases, with Phase 1 being the Screening Interview.

**Phase 1: Screening Interview** (Initial screening based on Ministry requirements) on Saturday, 17<sup>th</sup> March 2018 (Reporting Time: 9:00 AM) **Gate Closes at 9:30 AM** as per schedule below

Candidates with teaching experience in the respective subjects (background) are required to be at the venue at the scheduled time for the screening interview.

Date & Time Scheduled	Subject	Venue in SIS
17 <sup>th</sup> March 2018	Mathematics	BW Block
Reporting Time: 9:00 AM	English	BW Block
	Hindi	GW - Main Block
	Kindergarten (F)	KG - Block 3
	Art & Craft (F)	GW - Main Block
	Physical Education (F)	GW - Main Block
	Social Studies	GW - Block 4

Candidates will have to **download and fill forms**, and bring the following documents (in a plastic folder) while coming for the preliminary interview, and shall be checked and verified by the panel members.

- Updated Resume (with Photograph)
- Personal Information Sheet (duly filled) - [download](#)
- Recruitment Checklist (duly checked) - [download](#)
- Copy of Passport, Visa, Emirates ID
- Copy of the academic Certificates from 10<sup>th</sup> Std. and upwards  
(Together with the **ORIGINAL certificates and mark sheets** for verification)
- Attested certificates of degree, PG and B.Ed.

#### **Note:**

As per the Ministry norms and requirements, candidates who have pursued 10<sup>th</sup> Std., 12<sup>th</sup> Std., Degree, Post Graduate and B.Ed. under Open or Distance education mode shall not be considered.

Shortlisted candidates shall be invited to Phase 2 of the selection process.



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**Phase 2: Written Test on Sunday, 18<sup>th</sup> March 2018 (Reporting Time: 2:00 PM\*) Gate Closes at 2:30 PM at Sharjah Indian School.**

(Only Shortlisted candidates from screening interviews need to attend written test, If shortlisted such candidates would be provided a hall ticket) - (Duration 2 hours) – Objective Type

- Psychometric Assessment (25 marks)
- Respective Subject Test (75 marks)

\* Late comers shall not be entertained. Candidate must carry any one of the Original Identity cards (Passport, Emirates ID, UAE Driving License, AADHAAR / PAN Card), to avoid inconvenience. Candidates carrying original identity card and hall ticket would only be allowed entry to the premises.

List of shortlisted candidates (of written test) shall be communicated through website and email.

## **Phase 3: Demo Class Observation**

(Date of demo class shall be communicated to shortlisted candidates through email)

List of shortlisted candidates (after demo class observation) shall be communicated through website and email.

Candidates must carry any one of the Original Identity cards (Passport, Emirates ID, UAE Driving License, AADHAAR / PAN Card), to avoid inconvenience.

## **Phase 4: Interview with Management Team**

(Date of interviews shall be communicated to shortlisted candidates by email)

Candidates must carry any one of the Original Identity cards (Passport, Emirates ID, UAE Driving License, AADHAAR / PAN Card), to avoid inconvenience. All ORIGINAL certificates and mark sheets need to be carried for the interview for verification by the panelists.

## **Location Map:**

