



# SHARJAH INDIAN SCHOOL

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## OUR VISION

Educate Enlighten Empower

Circular No. SIS/033/2022-2023

26<sup>th</sup> August 2022

### REOPENING OF SCHOOL AFTER THE SUMMER VACATION

Dear Parent  
Sir/Madam

*Greetings from Sharjah Indian School.....*

We welcome your ward back to school after a relaxed summer vacation. Hope all are healthy and safe. We thank all the parents for their continued support, cooperation and suggestions for the smooth conduct of the regular classes for the first term. We assure you that we will continue to provide highest level of safety and security for the students and staff in the coming days. Please find below the latest guidelines issued by Sharjah Private Education Authority (SPEA) for regular conduct of schools.

We wish to remind you that the school will reopen after the summer vacation for all classes on 29<sup>th</sup> August 2022. There is no change in the timings. In case you have any confusion regarding the school timings please contact the respective class teacher. Students using school bus can contact their respective conductors for the bus timings on 28<sup>th</sup> August 2022 after 12:00 noon.

#### Covid-19 School task force

A group of administrative and section heads with Principal as the patron have been assigned to exclusively deal any emergency situation that arises in connection with the Covid-19 pandemic.

### IMPORTANT INFORMATION AND GUIDELINES FOR THE PARENTS

#### Testing of staff & students and vaccination of school staff

1. Covid-19 PCR testing is mandatory for students (age 12 and above), teachers and staff in all private schools before joining the school after the summer break. Validity of PCR test must not exceed 96 hours (4 days).
2. Staff and students who are tested positive for Covid-19 will be permitted to attend the school only after completing the isolation period and receiving a “**De-isolation Certificate**” from the approved health authority in the Emirate along with a negative PCR result.
3. “Stay at home if you are not feeling well” policy is to be followed by those who have any symptoms related to Covid-19. Rejoining the school is only permitted after the symptoms are no longer present and a negative PCR test result is obtained.

#### Vaccination of School Staff

1. Staff, students and parents exempted from taking the Covid-19 vaccine due to illness, must maintain and present a green pass on their Al Hosn Application in order to enter the school.
2. Parents will be updated about vaccination requirements as and when new updates are received from the concerned authorities in the Emirate.

### **School Visits Procedures**

1. To enter the school all visitors are required to present the green pass on the "Al Hosn" application.
2. Anyone who has high temperature (37 degrees C and above) must not come to school.
3. All visitors are required to adhere to the precautionary measures while they are in the school campus including ensuring that they do not have Covid-19 symptoms.

### **Physical distancing procedures**

1. All students are required to maintain reasonable safe distance while in the school campus and ensure that there is no physical contact.
2. Arrangements are made in the classrooms to maintain a safe distance between staff and students.
3. Play equipment in the school campus are washed and sanitized at regular intervals.
4. One way pedestrian floors will operate and will be marked out and informed to students accordingly.
5. At least one staff member holding a current certification in pediatric first aid and CPR is always available at school.
6. Break times are spread over the school day duration to reduce overcrowding in the toilets and open areas.
7. Students will not be permitted to sit directly adjacent to one another to prevent physical contact.

### **Library**

1. Adequate cleaning and sanitization of the library during the school hours.
2. Staggered entry to the library and learning resource rooms will be enforced to avoid congestion.
3. Children should not share library equipment and learning material.
4. A book drop off container will be kept at the library which will be sanitized regularly.

### **Prayer rooms**

1. Muslim staff and students must bring their personal prayer mats and avoid sharing the same.
2. A reasonable safe distance must be maintained in the prayer rooms.
3. Mask must be worn at all times while in the prayer rooms.
4. Instructions for using the prayer room will be updated according to guidelines from the concerned authorities.

### **Personal protective equipment and hand washing.**

1. Teachers, school staff and students of grade I and above must wear face mask in closed areas throughout the duration of the day.
2. They are required to bring a minimum of two masks to school per day for their personal use.
3. Students should wash their hands and sanitize at regular intervals throughout the day particularly before and after the lunch break.
4. Students and staff with medical conditions who are medically exempted from wearing face mask must present a medical report to the school clinic and administration. They should wear transparent face shields instead while keeping safe distance from others at all times.

### **Students arriving and leaving school**

1. Student should arrive and leave the school building at specific start and finish timings decided by the school authorities.
2. Parents are not allowed to enter the school premises. They may drop off / collect their children at the designated locations allocated by the school.
3. Parents of students of determination are allowed to accompany their children to class if the need arises as per the discretion of the school authority.
4. Only one person from the students family is allowed to enter the school to pick up the ward.
5. People with special health conditions including the elderly should not come to school to pick up or drop off students.

6. The time taken by parents to drop off / pick up their wards from the specific areas should not exceed 15 minutes earlier or later than of the school time.

### **School transportation**

1. Any passenger travelling in the school bus shows symptom of Covid-19 the same will be considered as a suspect case of Covid-19. The student / staff will be immediately isolated away from the rest of the passengers and dropped back home.
2. The suspected case should not return to school until the PCR negative test result is obtained and the suspected case is symptom free.
3. If the student / staff is a confirmed positive case by virtue of a positive test result, contact tracing would include all the individuals who have been in close contact with the case whether bus passengers, staff or students.

### **Food and nutrition**

1. All students are instructed to bring healthy and nutritious food from home.
2. Students while waiting in line at the vending machine / water dispensers must observe a reasonable safe distance to ensure no physical contacts.
3. Students should wash their hands with soap and water before and after meals.

### **Travel Rules for student and staff**

1. Any student or staff returning from travel at any time of the year must adhere to the U.A.E. authorities requirements including any self-isolation, testing requirements upon arrival.
2. Please review the isolation and quarantine decisions issued by the competent authorities regularly.
3. All person showing symptoms related to Covid-19 after returning from travel or otherwise must not attend school.

### **Communication with parents**

1. All parents should inform the school immediately incase their ward is identified as a positive case or if there is a positive case at home.
2. As the information has to be passed on to the health authorities immediately you are requested to cooperate with the class teacher even if it is after the school timing.
3. Parents must download the Al Hosn app to ensure the traceability in the event of infection.
4. Parents are required to acknowledge the circular and sign an undertaking attached herewith and submit the same to the class teacher on the reopening day.

With regards,

**PRAMOD MAHAJAN  
PRINCIPAL**





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26<sup>th</sup> August 2022

## ACKNOWLEDGEMENT

We, parents of \_\_\_\_\_ studying in Sharjah Indian School, Ghubaiba in Grade \_\_\_\_\_ Section \_\_\_\_\_ have received the **Circular No. SIS/033/2022-2023 dated 26<sup>th</sup> August 2022** and read the content and discussed the same with our ward.

We agree to sign the undertaking regarding the guidelines of Covid protocol issued by Sharjah Private Education Authority (SPEA) through the school authorities.

## COVID-19 PROTOCOL

### UNDERTAKING

1. Our ward will undergo Covid-19 PCR testing if necessary according to the epidemiological situation.
2. We will keep our ward at home if she / he is generally unwell, and have symptoms whether Covid-19 related or not.
3. We will promptly pick our ward from school in the event they are sick or showing symptoms as a result of contacting a confirmed positive case or otherwise. All protocols communicated by the school in connection with the Covid-19 pandemic will be followed by us.
4. In case our ward is tested positive we will not be sending him / her to school or attend regular classes until the completion of the isolation period and submission of the relevant documents.
5. We shall inform the school in case our ward shows any symptoms relating to Covid-19 or if there is any positive case at home or our ward has been in contact with Covid positive case outside our home. In any of the above mentioned cases we shall follow the applicable quarantine requirements before returning to school.
6. In case our ward is in any high medical risk category or is living with a high medical risk category individual, we shall provide official medical proof (as instructed by the school) in order to be exempted from face to face learning.

Name & Signature of the Parents:

Father \_\_\_\_\_ Mother \_\_\_\_\_

Mobile number: \_\_\_\_\_ Mobile number: \_\_\_\_\_