



SHARJAH INDIAN SCHOOL

GHUBAIBA

Tel: 06 5670560 / Tel: 06 5671866

Fax: 06 5672914

P.O. Box – 2324, Sharjah

e-mail: mail@sissharjah.com Website: www.sissharjah.com

OUR VISION

Educate Enlighten Empower

14th June 2021

For Newly Admitted Students of Grade VII & VIII Only

Dear Parent
Sir/Madam

Kindly submit the following documents to the school office as per the scheduled dates given below:

1. Attested Transfer Certificate
 - TC of the students from outside U.A.E. should be attested from all the following offices:
 1. Local educational authority (DEO / Regional Officer, CBSE)
 2. The Office of the Indian Consulate, Dubai
 3. Ministry of Foreign Affairs in U.A.E.
 - TC of the students from other Emirates except Sharjah should be attested from the Ministry of Education.
2. Attested Marklist
Marklist of the students from within and outside U.A.E. should be attested by the previous school Principal with the school seal.
3. Original valid Emirates ID of the student.
4. Original valid Emirates ID of the parent who is sponsoring the student.

Please find attached the schedule of the venue, date and time for submission of the documents.

Kindly follow the schedule to help us to enroll the name of your ward in the Sharjah Education Private Authority (SPEA) on time. Delay in submission can end up in cancellation of your ward's admission.

Important Note:

- **New Admission students from Sharjah zone schools need not follow the attached schedule. A separate date for submission of documents will be informed to them later.**
- Documents are to be submitted by one parent (father or mother) only. Students are not allowed to accompany parents.
- Covid-19 protocol such as social distancing, wearing mask etc. to be followed while in the school campus.

Seeking your cooperation.

With regards


PRAMOD MAHAJAN
PRINCIPAL





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Schedule for submission of documents

Day & Date	Time	Grade	Venue
Thursday 17/06/2021	7:30 a.m. to 9:30 a.m.	Grade VII - R	Sharjah Indian School Ghubaiba Transport Area
	9:30 a.m. to 11:30 a.m.	Grade VIII - O	