



# SHARJAH INDIAN SCHOOL

GHUBAIBA

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## OUR VISION

Educate Enlighten Empower

Circular No. SIS/016/2020-2021

1<sup>st</sup> September 2020

### [For Newly Admitted Students of Grade II to IX & XI Only]

Dear Parent  
Sir/Madam

Kindly submit the following documents to the school office as per the scheduled dates given below:

1. Attested Transfer Certificate
  - TC of the students from outside U.A.E. should be attested from the following offices:
    1. Local educational authority (DEO / Regional Officer, CBSE )
    2. The Office of the Indian Consulate, Dubai
    3. Ministry of Foreign Affairs in U.A.E.
  - TC of the students from other Emirates except Sharjah should be attested from the Ministry of Education.
  - Students who have been transferred from schools in Sharjah should contact their previous school to transfer the TC to Sharjah Indian School directly.
2. Attested Marklist  
Marklist of the students from within and outside U.A.E. should be attested by the previous school Principal with the school seal. For students of Grade XI, the marklist of Grade IX and X are to be submitted.
3. Original valid Emirates ID of the student.
4. Original valid Emirates ID of the parent who is sponsoring the student.

### Submission Dates, Time and Venue:

Grade II – Monday, 07/09/2020 & Tuesday, 08/09/2020

Grade III – Wednesday, 09/09/2020 & Thursday, 10/09/2020

Grade IV – Sunday, 13/09/2020 & Monday, 14/09/2020

Grade V – Tuesday, 15/09/2020

Grade VI – Wednesday, 16/09/2020

Grade VII & VIII – Thursday, 17/09/2020

Grade IX & XI – Sunday, 20/09/2020 / Monday, 21/09/2020

Timing: 9:00 a.m. to 12:30 p.m. Venue: Sharjah Indian School, Ghubaiba, Main Block, Assembly Hall

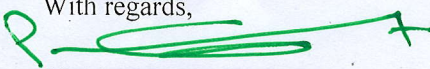
Kindly follow the schedule to help us to enroll the name of your ward in the Sharjah Education Private Authority (SPEA) on time. Delay in submission can end up in cancellation of your ward's admission.

### Important Note:

Documents are to be submitted by the parents only.

Seeking your cooperation.

With regards,

  
PRAMOD MAHAJAN  
PRINCIPAL

