



SHARJAH INDIAN SCHOOL

GHUBAIBA

Tel: 06 5670560 / 5671866

Fax: 06 5672914

P.O. Box – 2324, Sharjah

E-mail: mail@sissharjah.com Website: www.sissharjah.com

OUR VISION

Educate Enlighten Empower

14th March 2020

Documents required for New Admission KG1, KG2, Grade I to IX & XI (2020-2021)

Dear Parent,

Please find below the documents to be submitted for the admission of your ward. The documents should be arranged, numbered and submitted as per the order given in the check list.

Important Note:

Only one parent is allowed to come and complete the admission procedure. The student and other children are strictly not allowed to enter the school campus during the admission procedure. The approximate fees to be paid to confirm the admission is Dhs. 3,500/- to Dhs. 4,300/- which includes fees for one term including bus fees and also for books and uniform.

Grade I to VIII

Hindi is the compulsory subject as Second language for the students of Grade I to VIII. Copy of the mark list of the term examination attended at school preferably the final examination to be submitted along with the documents in the check list.

Grade IX & XI

Half yearly and Model Examination mark list copies for Grade IX and XI to be submitted along with the documents mentioned in the check list (compulsory). The second language options for Grade IX are Hindi / Malayalam / Special Arabic / French (subject to availability of seats).

PRAMOD MAHAJAN
PRINCIPAL





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Check List of the Documents to be submitted at the time of admission (2020-2021)

Name of Student: _____ Reg. No. _____ Receipt No. _____

Class to which admission is sought: _____ Sex: Male / Female

FOR OFFICE USE ONLY

Sl. No.	Documents	Yes	No
01.	Original registration fee receipt.		
02.	Completed Registration form of the student downloaded from the website.		
03.	Passport of the student with Valid Visa (Original + 1 copy).		
04.	Birth Certificate only for KG1, KG2 and Grade I (1 Copy).		
05.	Passport Size Photographs (2 Nos.) – Registration number and class to which admission is sought to be written on the reverse side of the photograph.		
06.	Conduct Certificate (for Grade IX & XI only).		
07.	Emirates ID of the student (Original + 1 Copy).		
08.	Father's Passport copy with valid visa page and Emirates ID copy.		
09.	Mother's Passport copy with valid visa page and Emirates ID copy.		
10.	All pages of the copies are required to be self-attested by the parent.		
11.	Bona fide certificate or copy of the school ID card from the present school (Compulsory).		

- Original Passport, Emirates ID and original registration fee receipt of the student will be returned after verification on the day of admission.

The remaining documents and the date for submission of the same with details of attestation will be informed through the school website.

1. School Leaving Certificate / Transfer Certificate (duly attested)
2. Duly attested Progress Report Card / Mark Sheet (Original + 1 copy).
3. Original Emirates ID of the student.
4. Medical file of the student from previous school.
5. SIS number from the previous school (If the student has studied in U.A.E.)

Checked the above mentioned documents:

Name: _____ Staff ID: _____ Signature: _____

Declaration by Parent

I hereby declare that the information given and the documents submitted by me are true and correct and I also understand that in case it proves to be false or incorrect the admission of my ward will be cancelled.

Date: _____

Name & Signature of the Parent: _____